

## Write ON! Submission Guidelines

### **Submission Guidelines:**

- electronic submissions only
- send submissions to **sheilavdhc@gmail.com**  
and **info@mississaugawritersgroup.com**
- include submission, a short bio and an author's photo
- ensure submission is relevant to theme
- content must be in English or include an English translation

**N.B.** Content which contains hate speech or images, extreme violence or explicit sexuality will not be published

### Tips and Tricks for Write ON! Submissions

The purpose of Write ON! is to a) assist Mississauga Writers Group members in building an online presence and b) to give them a taste of the publishing experience. The editors of the e-zine offer editing suggestions, and they tidy up unruly writing so it befits the author. The e-zine accepts all submissions (assuming they're not hateful, or excessively violent or sexual).

This does not prepare authors for the reality of the publishing world, where rejection is the norm.

Here are some tips and tricks for avoiding immediate rejection. If you practice these when writing for the e-zine, you'll find it simple to submit to other publications.

1. Make sure you've written on the appropriate theme.
  - Check the previous e-zine or the email for the theme
  - Make sure you have a unique approach, so your piece stands out
  - Do not use the theme as your title. Be creative
2. Edit your own work for clarity.
  - Don't dash out something the night before the deadline. Leave time to hone it

- Make sure all the questions are answered
  - Make sure the transitions are smooth and the piece flows
  - Fact-check
3. Proofread for errors.
- A piece with too many errors will guarantee rejection
  - Check spelling, capitals, punctuation, verb tenses
  - Use the spell-check and grammar-check in your writing programme
  - Get a couple of friends to proofread it for you
4. Format appropriately.
- Use a simple font, size 12
  - Double space
  - Use the 'tab' button to indent, not the space bar
  - One space after a period
  - Use the 'formatting' button (¶) to help check for errors
5. Double-check the submission guidelines to ensure you've done everything the way the publication wants it done. (Each publication is different!)
- Check our previous e-zine for guidelines: <http://mississaugawritersgroup.com/>